



# HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR • KOLKATA - 700 035

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Ref. No. ....

Date .....



## NOTICE

With reference to Notification No. 2510-F(P2) dated 07.07.2025 issued by the Finance (Audit) Department, Government of West Bengal, this is to inform all concerned that the college will remain open during full official hours as usual on 09.07.2025. All Teaching and Non-Teaching staff members are hereby directed to report for duty on time.

It is further notified that no Casual Leave (whether for the first half, second half, or the entire day), or any other form of leave, shall be granted to any employee on 09.07.2025.

Absence on this day will be treated as 'dies-non', and no salary will be admissible unless such absence is due to any of the following reasons:

1. Hospitalisation of the employee
2. Bereavement in the family
3. Severe illness with continued absence from a date prior to 08.07.2025
4. Employees already on Child Care Leave, Maternity Leave, Medical Leave, or Earned Leave sanctioned before 08.07.2025

All concerned are requested to take note and comply accordingly.

Dr. Soma Ghosh  
Principal

*Principal*  
Hiralal Mazumdar Memorial College  
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Dakshineswar, Kolkata-700 035