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## HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN DAKSHINESHWAR KOLKATA-700 035

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### Action Taken Report on Feedback by the Institution Academic Session: 2020-21

The institution has created an online feedback portal to receive comments, grievances as well as suggestions from all stakeholders' viz. students, employees, employers and alumni. The feedbacks received are analyzed and necessary action is taken through proper channel. With regard to feedback on curriculum, academic performance and ambience of the institution following actions have been taken after relevant discussion in IQAC and Governing Body meetings.

- During pandemic and lockdown more ICT-oriented and digital learning system is focused. Teachers are requested to take as much as classes possible through online mode with flexibility of time.
- Teachers have been asked to update themselves regularly with respect to digital teaching-learning system.
- Study materials are uploaded in LMS and academic resource bank of each department for easy access of students.
- Notifications from affiliating university regarding syllabus reduction, internal and final exams are regularly shared with students.
- Teachers and students are encouraged to participate in online lectures, webinars etc. to strengthen their academic knowledge and expertise.
- Proposal of introducing Honours and PG in some new subjects.



  
20/02/2023  
DR. SOMA GHOSH  
Principal  
Hiralal Mazumdar Memorial College  
For Women  
Dakshineswar, Kolkata - 700035

## **Action Taken Report on Feedback by the Institution**

### **Academic Session: 2021-22**


With reference to the institutional online feedback portal for receiving comments, grievances as well as suggestions from all stakeholders viz. students, employees, employers and alumni, necessary action is taken after analyzing the feedbacks received.

With regard to feedback on curriculum, academic performance and ambience of the institution following actions have been taken after relevant discussion in respective committees as well as in IQAC and Governing Body meetings.

Following actions have been taken in this regard:

- With regard to inaccessibility of books or other reading materials physically, the college library has introduced WebOPAC for students to search for desired books and materials.
- Besides, the Principal after discussing with Governing Body members asked all faculties to address the issue of maintaining COVID protocol within the campus after getting the circular of college reopening in the month of November 2021.
- A specific Covid-committee and cell is formed to monitor safety within the campus as well as identify if any student or teacher is sick and thus take appropriate actions.
- Teachers are requested to be cautious enough to maintain physical distance among students within the classroom and also conduct classes in hybrid or blended mode so that students can join physically as well as online.
- Faculties of departments with practical subjects like all pure science and some social science departments like Botany, Chemistry, Physics, Zoology, Food & Nutrition, Geography, Psychology etc. are asked to rearrange their respective laboratories and practical class set-ups for smooth functioning of the practical classes. They are also asked to record classes, if possible, for students who will join online.
- Faculties of all departments are requested to record more audio or video lectures on their syllabus related topics and also beyond that and upload them in the college youtube channel so that students can be benefitted.
- Students are requested to record their various academic activities and upload them as part of participative learning.
- Proposal to initiate more skill oriented certificate or add-on or value-added courses.




  
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## **Action Taken Report on Feedback by the Institution** **Academic Session: 2022-23**

The institution has received online feedback from students, employees, employers and alumni, which are then analyzed and necessary action is taken through proper channel. With regard to feedback on curriculum, academic performance and ambience of the institution following actions have been taken after relevant discussion in respective committees as well as in IQAC and Governing Body meetings. Following actions are being taken:

- More focus on ICT based teaching-learning.
- Participative learning is emphasized keeping in mind the suggestions of NEP 2020.
- The Principal asked Convenor of Academic Sub-Committee to collect report on completion of syllabus, internal examinations, departmental academic activities of teachers and students, requisition of library books and others etc.
- Emphasis is given on conducting more short-term academic projects both by teachers and students to facilitate interactive teaching-learning process.
- All Heads of the Departments are requested to monitor the academic performance and ambience of their respective departments and report to the Principal.
- Actions are taken for continuous assessment through tutorial (advanced learners) and remedial (slow learners) classes.
- Abovementioned actions were executed and endorsed in different meetings of G.B as per the list furnished below.
- The same has been placed in the meeting of IQAC dated 08.06.2023, in the form of action taken report to be uploaded in SSR for 3<sup>rd</sup> cycle NAAC Accreditation.



  
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