

PHONE NO.: (033) 2554 4520 / 2554 5141 / 2554 2632 /
2554 0932 (NSOU) / FAX: (033) 2554 4520



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESHWAR KOLKATA-700 035

Email ID – hmmcw35@gmail.com

Website: www.hmmcollege.ac.in

ICT/ COMPUTING SKILL DEVELOPMENT PROGRAMME

SESSION: 2021-2022

ATTESTED


Principal & Secretary
Hiralal Mazumdar Memorial College
For Women
Dakshineswar, Kolkata-700 035

H.M.M college for Women, Dakshineswar



Career Counselling Cell Programme Dated 14.02.2019

S.L.No	Name/Signature	Class/Year	Department
1	Shalini Paul	1st (gen)	B.A general
2	Rishita bhattacharjee	1st (gen)	B.A general
3	Tumpa Das	1st (gen)	B.A general
4	Riya Mondul	1st (gen)	B.A general
5	Boni Das.	3rd year	B.Sc (G)
6.	Nisha Pandey	2nd year	B.Sc (G)
7.	Nisha yadav.	1st year	B.A (G)
8.	Shabir Bano	1st year	B.A (G)
9.	Amrita Saha	1st year	B.A (H) PSYA
10.	Susmita Chakraborty	1st year	B.A (H) PHIA
11.	Almina Khatun	1st year	B.A (H) PHIA
12.	moumita chakraborty	1st year	B.A (H) PHIA
13.	Spabasti Banerjee	1st year	B.Sc (H) ZOOA
14.	Priyanka Das	1st year	B.Sc (H) ZOOA
15.	Anindita Paul.	3rd year.	B.Sc (G)
16.	Surbhi Malick.	3rd year.	B.Sc (G)
17.	Sanchita Das.	3rd year	B.Sc (G)

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For Women
Dakshineswar, Kolkata-700 855

REPORT ON CAREER COUNSELING WORKS



Date : 14 th February 2019
Venue : Hiralal Mazumdar Memorial College for Women
Conducted By : G-Tech
Attended By : B.A/B.Sc (Hons) /General Students of our College.

A Career Counselling session was organised by our college for the students of B.A/B.Sc (Hons) General in collaboration with **G-Tech** Institute to highlight the career opportunities in the computer skills, software knowledge and 3D animation and multimedia. The speaker person delivered their presentation. They told that graduates from various streams choose careers in the animation, multimedia creative industries. Areas of work include television and film and video, digital media, computer games.. The resource person gave some tips to start career in computer skills, animation and multimedia. The seminar concluded with an interactive session of the students with the delegates and assured the students to give opportunity in their internship programs and short term courses run by them.

Report Prepared by Dr. Anwarul Haque, Jt. Convener, Career Counselling and placement Cell.

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Dakshineswar, Kolkata-700 055



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Principal & Secretary
Hiralal Mazumdar Memorial College
For Women
Dakshinapuri, Kolkata-700 035



To be floated -
one webinar can
be organized - 22/2/22
Res - 1a
19/2/22

Hiralal Mazumdar Memorial College for Women <hmmcw35@gmail.com>



E2T proposal from Anudip Foundation

3 messages

Arindam Saha <arindam@anudip.org>

Wed, Jan 12, 2022 at 10:15 PM

To: "Principal H.M.M.College for Women" <hmmcw35@gmail.com>

Cc: pradiptamukherjee@hmmcw.in, PRADIPTA MUKHERJEE <phd.pradipta@gmail.com>

Dear Mam,

Greetings from Anudip Foundation!

As per the discussion with Pradipta Sir, sharing below the E2T model for your perusal.

- Course Name: Diploma in Computer Orientation and Digital Education
- Course Duration: 4 - 5 months (6 days in a week, 2 hours/day)
- Course Fees: Rs.1000, where we will refund Rs.450 for College development purpose (The above mentioned course fees and refund amount is mentioned as an individual student basis)
- Mode of Training: Online and offline
- Note: 80% Attendance is mandatory for qualifying the final assessment.

This entire training is given as per the instruction of Capgemini (Employee to training model), where students have to go through different levels of course modules and tests to ensure their learning progress.

After completion of the training all the students will be eligible for the attached profile, and get a chance to sit for the final screening, which will be taken care of by Capgemini HR.

We will expect a 100% throughput from every batch, and if the ratio dips by any reason, as we are also working with other corporate employers, from where we can absorb them.

I have attached the JD of Capgemini service desk herewith for your perusal.

Regards,
Arindam Saha
 Cluster Head - Training & Operation
 Follow us: Facebook | Instagram | YouTube | LinkedIn | Twitter
 Contact : INDIA +91 9674107007 | 8373069604



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 Hiralal Mazumdar Memorial College
 For Women
 Dakshinewar, Kollegal-700 805



JD for Service Desk profile at Capgemini

Location: Kolkata

Grade: A3

Candidates matching with following eligibility criteria would only be allowed to attend the selection process.

ð **Eligibility :** Freshers ,Year of Graduation should be 2020 and 2021

Qualification:

1. Analyst: B.com/ BA/ BSC /BCA/ and 50% across 10th, 12th and aggregate of Graduation.

Role: Service Desk

Location: Kolkata, India. (*Applicants can work from home until offices resume. Applicants should be comfortable in shifting to other Capgemini Locations if required*)

Qualification & Criteria

- Candidates must have completed graduation in 2020 & 2021.
- 10th,12th & Graduation – 50% & Above
- Candidates must be available to join immediately
- Candidates must have **good English written / verbal communication skills**. Coupled with good English language comprehension

Desired Skills:

- Should have **excellent communication and English speaking skills**
- Should have good interpersonal skills and ability to perform under pressure
- Basic computing skills
- Willing to work in a 24/7 environment

Job Description:

- Support customers across Telecommunication, Financial Services, Healthcare and Technology vertical
- Troubleshoot customer issues related to internet broadband, cable, DTH, modem, router, mobile handset etc.
- Meet customer requirements through first contact resolution
- Clarify customer requirements
- probe for and confirm understanding of requirements or problem
- Greet customers in a courteous, friendly, and professional manner using agreed upon procedures
- Listen attentively to customer needs and concerns; demonstrate empathy

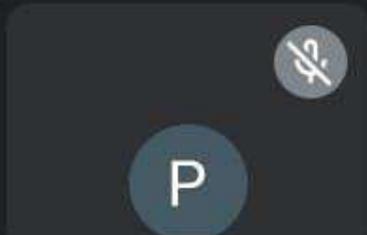
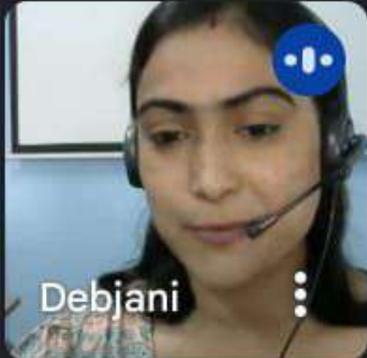
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Hiralal Mazumdar Memorial College
For Women
Dakshineswar, Kolkata-700 055



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REC



Several participants joined the meeting



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[Signature]
Principal & Secretary
Hiralaxmi Memorial College
For Women
Dabhoi, Dist. Amravati, Maharashtra - 431 005



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN
CERTIFICATE COURSE ON COMPUTER LITERACY(2021-2022)

Organised By
Department Of Computer Science
APPROVED BY
WEST BENGAL STATE UNIVERSITY

- COURSE FEES:150/month
- COURSE DURATION: 6 months



For further information please contact:
 Debdutta Chatterjee:9073268906
Puja Das:9123952815

Certificate Course on
Computer Literacy
Syllabus
Course Duration 6 month

MODULE 1:

1. What is computer
- 1.2. Characteristics of Computers
- 1.3. Types of Computers
- 1.4. Generations of Computer
- 1.5. Components of Computer
- 1.6. Networking

MODULE 2:

2. Operating System: Windows 7
- 2.1. Features 2.2. Easier ways to work with windows
- 2.3. Better Device Management
- 2.4. Windows Home Group

MODULE 3:

3. MS Office
- 3.1. Introduction
- 3.2. Ribbon
4. MS Word 2010

4.1. Interface Elements

4.2. File Menu

4.3. Auto Correct

4.4. Home Tab

4.5. Insert Tab

4.6 Page Layout Tab

4.7. Mailings Tab

4.8. Review Tab

4.9. View Tab

MODULE 4:

5. MS Excel 2010

5.1 Spreadsheets

5.2 Introduction to Excel 2010

5.3 File Tab

5.4 Home Tab

5.5 Functions in Excel 2010

5.6 Insert Tab

5.7 Page Layout Tab

5.8 Formulas

5.9 Data Tab

5.10 Review Tab

5.11 View Tab

5.12 Charts

5.13 Conditional formatting

5.14 Data Validation

5.15 Printing

MODULE 5:

Presentation Tool MS PowerPoint 2010

6.1 Ribbon

6.2 Create a new presentation

6.3 Slide Views

6.4 Apply Transition

6.5 Presenting Slide Show

6.6 Saving and Printing

6.7 Word Art and Shapes

6.8 Animating Text and Objects

**CERTIFICATE COURSE OF COMPUTER LITERACY SESSION
2021-22**

SL. NO	NAME	REGISTRATION ID
1	PRAPTI BAG	'1202121100296
2	RUMI MAITY	'1202122400447
3	SREYA BHOWMICK	'1202121400392
4	ARITRI SARKAR	'1202121400400
5	ANANNYA MONDAL	'1202121400243
6	RAI HALDER	'1202121400352
7	AFSANA KHATUN	'1202121400388
8	ANJALI KUMARI SHAW	'1202121400202
9	OHIDA HAZRA	'1202121100280
10	PUJA DAS	'1202121600232
11	SULAGNA SEN	'1202121400451
12	ISHANI ROY	'1202122400429
13	SABANA KHATOON	'1202121100004
14	APARNA MITRA	'1202121400395
15	PARNA BHATTACHARJEE	'1202121600286
16	BAISHALI DAS	'1202121400414
17	PIYONTI SAHA	'1202121400293
18	SNIGDHA GHOSH	'1202122400042
19	MOUMITA BISWAS	'1202121400175
20	SHRUTI ASH	'1202121400041
21	SUCHANDRA HALDER	'1202121400011
22	ANJALI SINGH	'1202121400203
23	ARUNIMA CHOWDHURY	'1202121400405
24	SHREYA DEY	'1202121400099
25	SUCHANDA DAS	'1202122400442
26	ANUSHKA BISWAS	'1202122400212
27	SANZIDA SIDDIQUA	'1202122400062
28	FARAH NAAZ	'1202121400366
29	ARNABI BAG	'1202121400401
30	RAJYASHREE CHAUDHURY	'1202121400354
31	SUBHANTIKA GUPTA	'1202121400153
32	LAXMI RANI KUNDU	'1202121400159
33	DISHA MISRA	'1202121400247
34	SABANA FARHIN	'1202121400131
35	ROSAN AHRA	'1202122400323
36	RUHI KHATOON	'1202121400358
37	DEEPSIKHA KAR	'1202121100333
38	PRIYANKA DUTTA	'1202121400341
39	DEBOLINA BHATTACHARJEE	'1202121100435
40	ANKITA GHOSH	'1202121400206
41	MADHUSREE GHOSH	'1202121100162

42	HEMLATA GHARAMI	'1202122400375
43	SABITA MANNA	'1202121400113
44	DEBJANI NAG	'1202121100251
45	RIYA MONDAL	'1202121400317
46	YASMIN KHATOON	'1202121400297
47	FATEHIN MAKSUM	'1202122400372
48	NISA CHAOURASIA	'1202121400276
49	NIKU KUMARI MAHATO	'1202121400273
50	TRISHA DAS	'1202121600301
51	SHREYA GHOSH	'1202122400140
52	DEBASRI KANGSABANIK	'1202121600456
53	TITLI NATH	'1202122400100
54	RITTIKA DEY	'1202122500310
55	SHREYA ACHARJEE	'1202112400001
56	ANAMIKA KARAR	'1202121400241
57	SOLONI BHAKAT	'1202121400446
58	ADITI SADHU	'1202121400386
59	KANIKA GUPTA CHOWDHURY	'1202121400263
60	TAMASHA HALDER	'1202121400029
61	SRABANI DAS	'1202122400053
62	PRIYA GANGULY	'1202121400338
63	SUMI MAITY	'1202121400137
64	CYNTHIA YOUNG	'1202121400420
65	PURNA MAZUMDER	'1202121100349
66	ARPITA PAL	'1202121400408
67	SATHI DAS	'1202121400058
68	ATRISHA BATBYAL	'1202123400412
69	RUPA SANPUI	'1202121400033
70	SMITA DEY	'1202121400055
71	SNEHA BANERJEE	'1202122400006
72	ARPITA PATRA	'1202121400407



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

ADD-ON COURSE ON CODING WITH PYTHON

Organised By Department Of Computer Science

APPROVED BY

WEST BENGAL STATE UNIVERSITY

**Your Beginner Guide To
Learn Python In 3 Months**

- **COURSE FEES:** For In-house student 100/month
For others 150/month
- **ELIGIBILITY:** 10+2 OR Equivalent
- **COURSE DURATION:** 3 months
- For further information please contact:
☎ Deb Dutta Chatterjee: 9073268906
Puja Das: 9123952815



Syllabus of Python Programming :

<u>Module</u>	<u>Details</u>
Computer Fundamentals	Introduction to Computers: Characteristics of Computers, Uses of computers, Types and generations of Computers. (3L) Basic Computer Organization - Units of a computer, CPU, ALU, memory hierarchy, registers, I/O devices.
Planning the Computer Program	Concept of problem solving, Problem definition, Program design, Debugging, Types of errors in programming, Documentation.
Introduction to Python	Python Interpreter, Using Python as calculator, Python shell, Indentation. Atoms, Identifiers and keywords, Literals, Strings, Operators (Arithmetic operator, Relational operator, Logical or Boolean operator, Assignment, Operator, Ternary operator, Bit wise operator, Increment or Decrement operator).
Creating Python Programs	Input and Output Statements, Control statements (Looping while Loop, for Loop, Loop Control, Conditional Statement- if...else, Difference between break, continue and pass).
Structures	Numbers, Strings, Lists, Tuples, Dictionary, Date & Time, Modules, Defining Functions, Exit function, default arguments

ADD-ON COURSE ON PYTHON SESSION 2021-22

NAME OF STUDENT	REGISTRATION ID
DIPSHA MONDAL	'1202021400227
DIYA GHOSH	'1202021400253
OENDRILA SAHA	'1202221400243
LIZA GARANG	'1202021400243
SUSMITA KOLE	'1202021400220
AMRITA DEY	'1202021400252
SUTAPA BURMAN	'1202021400175
MUSKAN VERMA	'1202221400248
SWEETY KUMARI	'1202021400336
SWAPNA SADHUKHAN	'1202122400168